

East Bridgewater High School Building Committee



Meeting No. 66

Date & Time: 6:00 pm Monday 12 November 2013
Location: EBHS – School Main Office Conference Room

Attended (✓) Name, Affiliation

East Bridgewater High School Building Committee

- | | |
|-------------------------|-------------------|
| ✓ David Floeck, Chair | ✓ Elizabeth Hayes |
| ✓ Paul Vieira | ✓ George McCabe |
| ✓ Patricia Coppola-Lugo | ✓ Theresa McNulty |
| ✓ Dave Foley | Kevin Smith |
| ✓ Greg Gurney | |

Collaborative Partners (CP):

- ✓ Simon Tempest
- ✓ Kate Schroth
- Andy Vo
- Paul Kalous

Other

- ✓ Brian Kiely
-

The meeting was called to order by David Floeck at 6:08 PM.

Meeting Minutes

The Committee voted to approve meeting minutes #65, dated November 4, 2013.

- i. Motion – Beth Hayes
- ii. Second – Paul Vieira
- iii. Abstentions – Theresa McNulty
- iv. Vote – Approved

PROJECT UPDATE

HVAC/PLUMBING COMMISSIONING

- The Commissioning agent was on site last week and will be returning this week to sit down with Saga more and Korel. There are control issues with the roof top units. The Commissioning Agent is narrowing down the issues and CP has been putting pressure on Foreman to finish commissioning all the systems. Most of Final Commissioning is complete on the chiller. The commissioning agent is compiling a deficiencies report on the systems and Sagamore will have to address all issues on the list before the systems are accepted. The warranty will start from the date the systems are accepted by the Owner, which is when Final Commissioning is complete.
- The Owner is still holding retention money on the systems because the systems are not been accepted.
- System alarms currently only go off in the mechanical and electrical rooms; there is no outside alarm. The school wants the alarms to be accessed remotely notifications off site.

WWTP/GREY WATER

- The WWTP has had issues with one of the pumps, but is currently running. White Water the operator has looked at the defective pump and removed it for service. The WWTP operator reported the system is otherwise running with no issues.
- The pump pulled out and taken manufacturer service center to investigate whether or not it is a warranty issue.
- The Committee is concerned what happens if there is a pump issue one year from now, and asked whose responsibility would it be to fix the problem? CP responded that all of the issues are documented and if the same issue persists past the warranty period the installer is still responsible.

SYNTHETIC TURF FIELD/TRACK/BALL FIELDS

- CP is looking at options for the George McCabe track dedication lettering.
- CP has been reviewing the scoreboard issue at the turf field. The ball field scoreboards cannot be moved to the turf field because they are designed for baseball and soccer show innings/balls/strikes etc... The turf field scoreboard needs to show downs and yards, which it currently do not. The scoreboard that was installed at the turf field was submitted, approved, and signed off on by the school in the past. Ai3/ CP had asked the school at the time if they wanted to upgrade the football scoreboard and no upgrades were requested; it was approved as is. The Committee stated that the ABC Committee money was not used for the medallion and could be used for the scoreboard instead; there is approximately \$1, 2450.09 in that account. The Committee is concerned about the current size of the scoreboard and would like to resolve the problem. CP will price out scoreboard options.
- CP will look into where the power is on the ball fields so the coaches know where the pitching machines can be placed.

CONCESSION STAND

- The concessions building arrived 11/11 and is scheduled to be ready for 11/26. The delivery went smoothly and there was no problem dropping the concession stand onto the foundation.

DEMO

- Demolition work at the old High School is on schedule. The building is very strong the Patriots are trying to get a bigger wrecking machine on site.
- The storage building demo price came in high; CP wants a revised number.
- Paul Vieira wants bricks some from the old school for people who request them. CP has asked Patriots multiple times to drop some bricks over the fence, but will ask again.
- Paul Vieira asked for pieces of the old gym floor. CP to talked to Patriots about cutting out sections and they will.

SITE

- The signs around the site are too low and need to be adjusted to the correct height in accordance with Ai3 drawings.
- The digital display sign will go under the school signs on both Plymouth St and Rte. 18. The trees behind the sign on Plymouth St need to eventually be cleared back so the sign is more visible. ConComm have approved cutting the trees back. DPW will do the clearing in the spring.
- Casing will go around the bottom of the flag pole and brickwork will be added. FBI is waiting on the bricks.

AUDITORIUM

- The Building Committee is still concerned about the stage floor. Ai3 will attend the next Building Committee meeting, 11/25, to answer any questions and give possible solutions. Ai3 will also answer questions the committee has about the Auditorium seating layout at the next meeting; the Committee currently wants the first two center rows removed. The proposed seating adjustment has received push back from the Building Inspector. Even though the aisle space will be increased when the seats are removed, the inspector is concerned what furniture will be placed in the aisle space and if it will affect the egress path. If Ai3 presents the Building Inspector with a letter approving the change for the original contract documents, CP does think he will have a problem with the change.
- The Committee is concerned with the crack in the auditorium floor under the seating. CP stated that crack is on Ai3's Punch List and is a drying shrinkage crack which is not moving. The crack can be sealed and painted to cover it.

BUDGET

- Ai3 will be attending the next Building Committee meeting and reviewing/responding to Change Order Error and Omissions questions. Daren Sawyer at Ai3 has sat down with CP and began reviewing the CO Log; Daren is Sawyer doing some research and will review his findings with David Floeck.
- Paul Vieira asked that batting cages and mats be added to the sports purchasing list. The indoor baseball equipment will protect the gym and the collapsible balls that the team would use are scuff free.
- David Floeck stated that the project still could run into issues that cost money with the demo and site work. After the demo is complete, the Committee should prepare a "wish list" and decide how to spend remaining money. David Floeck is concerned that the Committee is buying too much new sports equipment and thinks money should be set aside for academics or other needs. The school potentially needs more desks and chairs, which should go on the "wish list". Additional Baseball/Track/Cheerleading equipment will be reviewed after CP gets three prices and the Committee will decide how to proceed.

Simon Tempest presented the October 2013 Monthly Invoice Package. All invoices were sent to the Committee for review prior to the meeting.

1. The Committee voted to approve Collaborative Partners Invoice #101017-38, in the amount of \$38,097.50 for Owner's Project Management services during the month of October 2013.
 - i. Motion – Beth Hayes
 - ii. Second – Theresa McNulty
 - iii. Vote – Approved
2. The Committee voted to **hold** Ai3 Invoice #0037B-1003, in the amount of \$7,122.67 for Basic Services during the month of October 2013.
3. The Committee voted to **hold** Ai3 Invoice #0037E-1003, in the amount of \$6,115.75 for Extra Services during the month of October 2013.
4. The Committee voted to approve Fontaine Bros' Application for Payment #26 to not exceed the amount of \$817,316.58 for Work completed during the month of October 2013.
 - i. Motion – Trish Lugo
 - ii. Second – Greg Gurney
 - iii. Vote – Approved

5. The Committee voted to approve the following FF&E invoices in the total amount of \$151,083.22.
 1. M.D Stetson Co. invoice #438303 in the amount of \$9,517.00, dated 7/9/13.
 2. Sargent-Welch invoice #8054691054 in the amount of \$9,281.61, dated 7/25/13.
 3. Sargent-Welch invoice #8054691055 in the amount of \$4,234.95, dated 7/25/13.
 4. Sargent-Welch invoice #8054691056 in the amount of \$564.28, dated 7/25/13.
 5. Sargent-Welch invoice #8054693879 in the amount of \$1,279.89, dated 7/25/13.
 6. Sargent-Welch invoice #8054770138 in the amount of \$2,246.10, dated 8/1/13.
 7. Tech Ed Concepts invoice #38347A in the amount of \$17,939.49, dated 7/24/13.
 8. Gym Source Northeast invoice #1473775 in the amount of \$59,571.00, dated 9/17/13.
 9. Midwest Technology invoice #2046526-01 in the amount of \$12,741.49, dated 7/9/13.
 10. Midwest Technology invoice #2046526-03 in the amount of \$2,076.03, dates 7/8/13.
 11. Monitor Equipment invoice #6199 in the amount of \$16,690.92, dates 6/26/13.
 12. Monitor Equipment invoice #6201 in the amount of \$3,169.04, dates 7/1/13.
 13. Monitor Equipment invoice #6252 in the amount of \$10,773.42, dates 8/29/13.
 14. Tech Ed Products invoice #8201302 in the amount of \$998.00, dates 8/20/13.
 - i. Motion – Beth Hayes
 - ii. Second – Theresa McNulty
 - iii. Vote – Approved
6. The Committee voted to approve the following HP invoice (#53267436) in the total amount of \$13,144.00 for computers through August 28, 2013.
 - i. Motion – Trish Lugo
 - ii. Second – Paul Vieira
 - iii. Vote – Approved
7. The Committee voted to approve the following Clean Harbors invoice (#1000207385) in the total amount of \$10,416.70 for old school chemical move through November 6, 2013.
 - i. Motion – Theresa McNulty
 - ii. Second – Trish Lugo
 - iii. Vote – Approved
8. The Committee voted to approve the following Longstreth invoice (#987939B) in the total amount of \$1,995.00 for new Field Hockey goals nets through October 18, 2013.
 - i. Motion – Theresa McNulty
 - ii. Second – Trish Lugo
 - iii. Vote – Approved
9. The Committee voted to approve the following KenMark Office Systems invoice (#INV65861) in the total amount of \$551.70 printer accessories through October 25, 2013.
 - i. Motion – Theresa McNulty
 - ii. Second – Trish Lugo
 - iii. Vote – Approved
10. The Committee voted to approve the following Advanced Lock & Key invoice (#67479) in the total amount of \$34.66 for medicine cabinet lock through October 3, 2013.
 - i. Motion – Paul Vieira

- ii. Second – Trish Lugo
- iii. Vote – Approved

11. The Committee voted to approve the following Paul W. Losordo invoice (9/24/13) in the total amount of \$300.00 for legal services through October 1, 2013.

- i. Motion – Beth Hayes
- ii. Second – Trish Lugo
- iii. Vote – Approved

11. The Committee approved the full October Invoice Package not to exceed the amount of \$1,046,177.78.

OTHER

- The Owner is concerned about the dates to when individual warranties starts. Paul Vieira asked what day the warranty on the swipe cards begins because the swipe cards were not operational the date the Temp C of O was issued. He asked who is documenting these issues and how each warranty will be adjusted. CP explained that if the systems could not being used by the Owner for the purpose intended, at the date of substantial completion then the dates could potentially be adjusted. CP will talk with Ai3 about the date of Substantial Completion for individual elements.
- The Building Committee is asking when the Operation & Maintenance Manuals (O&M) will be turned over to the school. CP explained FBI is to submit all closeout documents to Ai3 for approval before the manuals can be released. FBI has already begun the process, but still has a ways to go.
- The Building Committee asked for an update on flood #1 and flood #2. Have the doors effected by flood #1 have been replaced? CP seems to remember that they were not affected by the flood, but will look into the issue. CP will also look at the electrical room doors.
- Street signs will be up for the Ribbon Cutting 11/27.
- Ann Hynes Library lettering has been boxed out.
- FBI is coordinating the Punch List work that will be completed over Christmas Break.

The meeting was adjourned at 8:08PM.

- i. Motion – Beth Hayes
- ii. Second – Paul Vieira
- iii. Vote – Approved

Other Business

The next Building Committee meeting has been scheduled for Monday, November 25th @6:00 PM.

Future Meetings/Events:

Date	Time	Group	Location
25 Nov 13	6:00PM	Building Committee Meeting	EBHS Main Admin Conference Room
26 Nov 13	1:00PM	Construction Progress Meeting	CP Office (old COA)
10 Dec 13	1:00PM	Construction Progress Meeting	CP Office (old COA)
16 Dec 13	6:00PM	Building Committee Meeting	EBHS Main Admin Conference Room

These notes will become part of the project record as written, unless corrections or additions are received in writing within 6 days of distribution.