

East Bridgewater High School Building Committee



Meeting No. 52

Date & Time: 7:00 pm Monday 6 May 2013
Location: EBHS – Library

Attended (✓) Name, Affiliation

East Bridgewater High School Building Committee

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|-----------------------------|-------------------|
| ✓ David Floeck, Chair | ✓ Elizabeth Hayes |
| ✓ Susan T. Cote, Vice-Chair | George McCabe |
| ✓ Patricia Coppola-Lugo | Theresa McNulty |
| ✓ Dave Foley | Kevin Smith |
| ✓ Greg Gurney | ✓ Paul Vieira |

East Bridgewater Public Schools (EBPS):

- ✓ Rob King, IT Director

Collaborative Partners (CP):

- ✓ Simon Tempest
- ✓ Allyson Toner
- Joe Naughton
- Paul Kalous

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1. The meeting was called to order by Chairman, David Floeck at 7:17PM.

Meeting Minutes

2. The Committee voted to approve Meeting Minutes #49, dated March 25th, 2013.
 - a. Motion – Beth Hayes
 - b. Second – Greg Gurney
 - c. Abstentions – Susan Cote
 - d. Vote - Approved

Technology

3. Rob King attended the meeting to review the technology program and detailed cost proposal from HubTech. The thin clients were removed and replaced with PCs due to the cost of the infrastructure. It would have cost an additional \$100K to go with thin client. Thin clients can be added in the future if funding becomes available. Technology funds were invested in the network with a 10G capacity which will run faster throughout. Rip/replace devices were eliminated. All equipment is upgradable. Doc-U-Class software will be purchased for achieving documents by scanning to a network file using the copiers being purchased. Googledocs will be enabled. The program currently includes 93 wireless access points throughout the building with one access point in each classroom. The school will be bringing someone in to evaluate to see if that many are needed. David Floeck would like to see a wireless point at the press box. There will be 7 mobile labs; 2 in the Library, 3 for “bring-your-own-device”, and 2 for teachers to sign out. Laptops will be purchased for special needs students because many of the applications are not cloud based. Chrome books, cloud based laptops, will be purchased for teachers which was a less expensive option. Printers will not be provided to individual teachers in classrooms because it is not

cost effective. HubTech's proposal came in on budget. The proposal includes all copiers and still stayed within budget. Kenmark was selected as the vendor for copier equipment. Kenmark is the current vendor and was the lowest bid. All black and white copiers come with a 3 year service package and Kenmark also agreed to a 3 year warranty for color copiers. Remote management software to allow install update remotely was not included in the program but will be added when the fiber cable link is removed from this budget.

Utilities

4. The fiber cable link is a priority for the school and Rob King had included it in the Technology budget for this reason but CP advised this cost should be expended from the utility budget rather than the technology equipment budget, since it is not re-imbursable and there is money available in the utility budget. That way more software can be purchased under the technology budget, which will improve functionality of the system and it will be re-imbursable the fiber cable services will be provided by Comm-Tract who are on the state bid list. Comm-Tract is revising their proposal for this work.
5. Simon Tempest discussed the fiber options available to the school. Comcast is the current provider and there would be no cost to the school to bring in the fiber line using Comcast because EBCTV already has an agreement with Comcast for this work. The monthly cost for Comcast services is about \$2,300/month. The second option is CapeNET, which currently runs along Bedford Street. CapeNET would charge \$7,500 to connect the fiber cable from Bedford Street to the new school but the monthly cost for this service is about \$1,200/month. This price is locked in for 5 years and if the school decides they want to use Comcast after that, it would be easy to switch back to Comcast because the service will already be there. There is also no issue having two fiber services, they would both run through the head end room in the TV Studio. The Committee wants to confirm the CapeNET service reliability and talk to someone who has experience using this service before signing an agreement.
6. CP discussed other costs that will be expended from the Utilities line item in the Project Budget. Verizon will be providing the dedicated telephone lines required for the alarm system and this cost will be expended from the Utilities budget. The only other potential utility costs would be to take down the NGRID existing feed to the old high school. CP to confirm whether or not there is a charge to remove this power line.

Project Update

7. Simon Tempest gave an update on the project progress. Site work is progressing with the turf field now in progress and sidewalks are being installed. All site work is scheduled to be complete by August 15th. If the third lane is added to the scope, the site contractor would ask for an extension for this additional work but anticipates the work could still be completed before school opens as long as the decision is made soon. Site conditions were monitored over the winter and it was determined that an additional under drain system would not be required. John Haines had suggested adding a curtain drain after groundwater was observed in the area near the existing school and the field. After monitoring the conditions throughout the winter, the drainage installed appears to be adequate to handle these conditions and this additional cost will not be necessary. Simon Tempest will discuss with PARE and John Haines.
8. HVAC continues to be an issue. System start up may need to take place during FF&E install, which will not be an issue but it is not ideal. If the work is not complete by the time the building is turned over, utility costs during this time will be worked out with the Contractor. Greg Gurney requested a revised schedule of HVAC work including start up and commissioning.
9. Slabs have been placed inside the wastewater treatment plant building and stub ups are in. Painting and overhead work is in progress and the equipment is scheduled to be delivered next week. All equipment has been fabricated and is being stored at BioProcess. The RFP has been issued for an operator and the Board of Health is looking at three companies. The operator start date is May 20th. DEP has been notified and CP and the Town are coordinating with the wastewater treatment engineer and the contractor on all start up procedures.

10. The concession/restroom facility may be required by code to occupy the stadium, according to the EB Building Inspector. Simon Tempest received an email from the Building Inspector stating that a variance is required from the state plumbing board for the proposed restroom facility. During design, a meeting was held with the Building Inspector and Plumbing Inspector and it was agreed that the building would be opened during events to meet plumbing code requirements. A meeting is scheduled with the Building Inspector, CP, and Ai3 tomorrow to review this issue.

Local Approvals

11. The Planning Board has sent a letter in response to the Building Committee's appeal of the April 1st decision to rescind the one year extension on the third lane. In the letter the Planning Board indicated that no action was made by the Board and the one year extension is still in place, contrary to what was said at their April 1st meeting. The Planning Board is now giving the Building Committee two options on how to proceed with the third lane and requested written confirmation of which option will be selected by the HSBC by May 15th. The first option is to construct the lane now and the second is to defer construction of the lane to monitor actual traffic conditions for 1 year. The Planning Board requested proof that funds will be set aside if 1 year option is selected. The Committee agreed the Planning Board would likely require the third lane be constructed even after the 1 year. The committee surmised that it would end up costing the town more money to defer construction of the lane because temporary work would need to be in place to open the school and there would be additional costs to remobilize the site contractor. The Committee discussed bringing this issue up at Town Meeting to inform the public that this cost was unplanned and is coming out of the Project's contingency funds, and is non-reimbursable by the state. The warrant deadline has already passed but permission from Town Moderator to address the topic at Town Meeting can be requested. The Committee will need to make a decision as soon as possible on how to proceed with the third lane so as not to delay construction or the certificate of occupancy. CP anticipates final pricing from Fontaine by 5/13; additional information regarding wetlands replication has been requested by CC from PARE for more accurate pricing. Once the numbers have been received and reviewed by the engineers, they should be presented to the Board of Selectmen, as requested at the meeting 4/22, to be compared against the estimate provided by John Delano. The Committee discussed the importance of informing the public of the recent actions taken by the Planning Board to explain to the taxpayers that the Project is on budget, but that if the third lane is required it will have to be paid for at the expense of something else since it was not included in the original scope of the Project.

Moving

12. CP reported three moving companies submitted proposals in response to the RFP. ABC Moving and Storage quote was \$24,493.18, A. Walecka & Son's quote was \$82,350.00, and Sterling Corporation's quote was \$40,284.75. CP met with ABC and Sterling to verify the scope of the move. CP checked all references and all were recommended. Susan Cote requested references and project experience for ABC Moving and will talk to superintendents to get feedback. Once the mover is selected, boxes can be delivered to the school. EBHS faculty meeting is next Tuesday, May 14th @2pm. CP will set up a meeting with moving company, Susan Cote and Paul Vieira prior to faculty meeting.

Signage

13. The School Committee will be voting on the dedication plaque at the meeting this Thursday, May 9th. CP is getting pricing for additional plaques requested by the Committee.

Upcoming Meetings

14. The next Building Committee meeting is next Monday, May 13th @ 7:00PM. The agenda will focus on the impact of the third lane, concession/restroom facility, and field irrigation on the project budget. Pricing for the third lane will be finalized by the next meeting.

Other Business

15. The meeting was adjourned at 9:16PM.

- a. Motion – Paul Vieira
- b. Second – Beth Hayes
- c. Vote – Unanimous

Future Meetings/Events:

<u>Date</u>	<u>Time</u>	<u>Group</u>	<u>Location</u>
7 May 13	1:00 PM	Construction Progress Meeting	CP Site Trailer
7 May 13	2:00 PM	Plumbing Code Meeting w/ Building Insp.	CP Site Trailer
13 May 13	10:00 AM	Finance Meeting	Superintendent's Office
13 May 13	7:00 PM	Building Committee Meeting	EBHS – Library
14 May 13	1:00 PM	Construction Progress Meeting	CP Site Trailer
14 May 13	2:00 PM	EBHS Faculty/Staff – Move Meeting	EBHS Library
15 May 13	9:00 AM	MSBA Site Visit	CP Site Trailer
21 May 13	1:00 PM	Construction Progress Meeting	CP Site Trailer
28 May 13	1:00 PM	Construction Progress Meeting	CP Site Trailer
4 Jun 13	1:00 PM	Construction Progress Meeting	CP Site Trailer
10 Jun 13	10:00 AM	Finance Meeting	Superintendent's Office
10 Jun 13	7:00 PM	Building Committee Meeting	EBHS – Library
11 Jun 13	1:00 PM	Construction Progress Meeting	CP Site Trailer

These notes will become part of the project record as written, unless corrections or additions are received in writing within 6 days of distribution.