

East Bridgewater High School Building Committee



Meeting No. 39

Date & Time: 7:00 pm Monday 9 April 2012
Location: East Bridgewater High School - Library

Attended (✓) Name, Affiliation

East Bridgewater High School Building Committee

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|---------------------------|-------------------|
| ✓ David Floeck, Chair | George McCabe |
| Susan T. Cote, Vice-Chair | ✓ Theresa McNulty |
| ✓ Patricia Coppola-Lugo | Cheryl Pooler |
| ✓ Greg Gurney | ✓ Paul Vieira |
| ✓ Elizabeth Hayes | |

RFWalsh Collaborative Partners:

- ✓ Simon Tempest
- ✓ Allyson Toner
- Joe Naughton
- Paul Kalous

1. The meeting was called to order by Chairman, David Floeck at 7:08PM.

Meeting Minutes

2. The Committee voted to approve Meeting Minutes #38, dated March 12, 2012.
 - a. Motion – Paul Vieira
 - b. Second – Beth Hayes
 - c. Vote – Approved

Project Update

3. Simon Tempest gave a Project Update:
 - a. Simon Tempest discussed the groundwater issues encountered during wastewater treatment tank installation. The site contractor began a second attempt to install the tanks after the dewatering system was in place and operational for three weeks. The “boiling” condition that was encountered during the first attempt to install the tanks was still occurring. The engineers have been on site to review the conditions and there is a meeting scheduled tomorrow 4/10 with the site contractor and engineers to work out the best way to modify the design to resolve the issue. Simon Tempest will report the outcome of tomorrow’s meeting to David Floeck.
 - b. Steel continues to be delivered to the site and steel is expected to be complete by the end of this week. The Steel “Topping Off Ceremony” is scheduled for Thursday, April 12th at 10:00am. Students have signed the painted beam that will be placed during the ceremony.
 - c. Temporary Power install is now in progress and is expected to be operational by April 17th.
 - d. PARE Corporation will be investigating sewer lines under the modular classrooms at Central School over April vacation. Work is expected to take approximately one day. RFWCP will follow up with Greg Gurney to confirm date work is to take place.

- e. RFWCP received additional quotes to install the security and web cameras on the site trailers. The electrical sub-contractor will be installing the cameras for approximately \$400, which is much less than other quotes received for the work. The cameras will be installed on the site trailer next week. RFWCP will be working with the IT director to launch the webcam on the site.

Quality Control

- 4. Simon Tempest reported that Briggs Engineering has been on site for steel inspections. EDG, the Structural Engineer, was on site for a steel inspection 3/6 and will return tomorrow for a final inspection before concrete slabs are placed. Briggs will be on site during concrete placement. PARE is now complete with daily geotech testing of building foundations. PARE was on site during excavation for WWT tanks and will continue to be involved with resolving the current issue.

Wastewater Treatment Plant

- 5. Simon Tempest confirmed that the new school building and the Central Elementary School are tied into the new wastewater treatment plant as part of this project. The Fire Station, Town Hall, and Police Station have been designed and included in the drawings as a separate contract.

Project Budget

- 6. RFWCP presented the Proposed Project Funding Agreement – Bid Budget. RFWCP has been working with the MSBA to revise the Original PFA Budget to reflect actual costs based on the construction bids received by the Contractor. The new PFA Budget will be included as an amendment to the Original Project Funding Agreement and reflect the estimated final grant amount from the MSBA.
- 7. RFWCP distributed the Potential Change Order (PCO) Log and reviewed the items listed.
 - a. The Committee voted to approve PCO #2R1 in the amount of \$6,563 for additional bracing added per SKS-02.
 - 1. Motion – Beth Hayes
 - 2. Second – Trish Lugo
 - 3. Vote – Unanimous
 - b. The Committee voted to approve PCO #15 in the amount of \$45,223 for the gas line replacement for the leach field at the Middle School. Work will be scheduled to take place over April Vacation.
 - 1. Motion – Theresa McNulty
 - 2. Second – Paul Vieira
 - 3. Vote – Unanimous
 - c. The Committee voted to approve PCO #19 in the amount of \$384 for installation of the security and web cameras at the site trailers.
 - 1. Motion – Beth Hayes
 - 2. Second – Trish Lugo
 - 3. Vote – Unanimous
- 8. The March 2012 Monthly Invoice Package was reviewed at the finance meeting this morning with George Samia, Phyllis Tirrell, Marilyn Thompson, and Trish Lugo.

9. Committee voted to approve RFWCP Invoice #101017-19 in the amount of \$43,173.75 for Project Management services during the month of March 2012.
 - a. Motion – Beth Hayes
 - b. Second – Paul Vieira
 - c. Vote – Unanimous

10. The Committee voted to approve Ai3 Invoice #0018B-1003 in the amount of \$31,967.92 for Basic Services during the month of March 2012.
 - a. Motion – Trish Lugo
 - b. Second – Paul Vieira
 - c. Vote - Unanimous

11. The Committee voted to approve Ai3 Invoice #0019E-1003 in the amount of \$25,774.65 for Authorized Supplemental Services during the month of March 2012.
 - a. Motion – Beth Hayes
 - b. Second – Theresa McNulty
 - c. Vote – Unanimous

12. The Committee voted to approve Fontaine Bros' Application for Payment #7 in the full amount of \$3,517,196.22 for Work completed during the month of March 2012. RFWCP will confirm stored materials offsite at Kittredge Equipment and HVAC unit at warehouse in Westwood.
 - a. Motion – Trish Lugo
 - a. Second – Theresa McNulty
 - b. Vote – Unanimous

13. The Committee voted to approve the following Briggs Engineering invoices in the total amount of \$2,688 for construction testing services through March 17, 2012.
 - a. Briggs Engineering invoice #59323 in the amount of \$354.00, dated 2/25/12.
 - b. Briggs Engineering invoice #59441 in the amount of \$931.00, dated 3/3/12.
 - c. Briggs Engineering invoice #59516 in the amount of \$1,121.00, dated 3/10/12.
 - d. Briggs Engineering invoice #59580 in the amount of \$282.00, dated 3/17/12.
 - c. Motion – Theresa McNulty
 - a. Second – Beth Hayes
 - b. Vote – Unanimous

14. The Committee voted to approve the Paul W. Losordo invoice dated 4/1/12 in the amount of \$140.00 for legal services through March, 2012.
 - a. Motion – Beth Hayes
 - b. Second – Theresa McNulty
 - c. Vote – Unanimous

15. RFWCP discussed Ai3 Contract Amendment #11 in the amount of \$49,830 for design and permitting services to construct a third lane exiting the new school onto Plymouth Street, required by the Planning Board at the hearing on March 12, 2012. This amendment does not include the cost of permits. RFWCP to get cost of permits from PARE for next meeting. The Committee decided to hold approval of this amendment and discuss further with the

Planning Board. The Committee intends to hold contingency funds for the third lane in the event that an additional lane is required but would like to avoid spending this amount to design if an additional lane is not required.

Furniture, Fixtures, & Equipment (FF&E)

- 16. RFWCP, Paul Vieira, and Susan Cote will meet with Integrated Design, Ai3's FF&E consultant, to review the programming process April 25th. Subsequent meetings will be held with department heads to go over individual classroom needs. Spending will be regulated due to the limited FF&E budget.

Other Business

- 17. A Steel Topping off ceremony will take place in front of the new building April 12th.
- 18. RFWCP will follow up with Ai3 regarding protection for rooftop HVAC units.
- 19. The meeting was adjourned at 8:25PM.
 - a. Motion – David Floeck
 - b. Second – Paul Vieira
 - c. Vote – Unanimous

Future Meetings/Events:

Date	Time	Group	Location
10 Apr 12	1:00 PM	Construction Progress Meeting	RFWCP Site Trailer
12 Apr 12	10:00 AM	Steel Topping Off Ceremony	EBHS
24 Apr 12	1:00 PM	Construction Progress Meeting	RFWCP Site Trailer
8 May 12	1:00 PM	Construction Progress Meeting	RFWCP Site Trailer
21 May 12	10:00 AM	Finance Meeting	Superintendent's Office
21 May 12	7:00 PM	EBHS Building Committee	EBHS Library
22 May 12	1:00 PM	Construction Progress Meeting	RFWCP Site Trailer
5 Jun 12	1:00 PM	Construction Progress Meeting	RFWCP Site Trailer
11 Jun 12	10:00 AM	Finance Meeting	Superintendent's Office
11 Jun 12	7:00 PM	EBHS Building Committee	EBHS Library
19 Jun 12	1:00 PM	Construction Progress Meeting	RFWCP Site Trailer

These notes will become part of the project record as written, unless corrections or additions are received in writing within 6 days of distribution.