

# East Bridgewater High School Building Committee



## Meeting No. 34

Date & Time: 7:00 pm Monday 14 November 2011  
Location: East Bridgewater High School - Library

### Attended (✓) Name, Affiliation

#### East Bridgewater High School Building Committee

- |                             |                   |
|-----------------------------|-------------------|
| ✓ David Floeck, Chair       | ✓ George McCabe   |
| ✓ Susan T. Cote, Vice-Chair | ✓ Theresa McNulty |
| Patricia Coppola-Lugo       | ✓ Cheryl Pooler   |
| Domenic DeAngelo            | ✓ Paul Vieira     |
| ✓ Elizabeth Hayes           |                   |

#### RFWalsh Collaborative Partners:

- ✓ Simon Tempest
- ✓ Allyson Toner
- Joe Naughton
- Paul Kalous

#### Ai3 Architects:

- Scott Dunlap
- Daren Sawyer
- Jim Jordan

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1. The meeting was called to order by Chairman, David Floeck at 7:09PM.

#### Meeting Minutes

2. The Committee voted to approve Meeting Minutes #33, dated October 11, 2011.
  - a. Motion – Beth Hayes
  - b. Second – George McCabe
  - c. Abstentions – Cheryl Pooler
  - d. Vote – Approved

#### Project Update

3. RFWCP gave an overview of the project progress. Phase 1 Part 1 of the structural fill and pre-load are complete. Pre-load monitoring platforms were installed in the building footprint and the site contractor is surveying daily for a 30 day period to measure movement. So far, minimal movement has occurred. After the 30-day monitoring period, the pre-load material will be removed from the building footprint and foundations will begin. Removal and replacement of structural fill Phase 1 Part 2 will overlap building foundation work. Overall project is approximately 3-4 days behind schedule due to rain. Wastewater treatment tanks are being pumped daily. The site contractor has hired a geotechnical consultant to design a dewatering system for the WWT tank installation. Dewatering wells will be drilled down to water table and groundwater will be discharged into wetlands off-site. RFWCP explained the site drainage design. The building's foundation is raised approx. 5ft above groundlevel. Water on the site was anticipated and the drainage designed will solve the drainage issues.

#### Quality Control

4. RFWCP reported that they are managing the geotechnical testing between PARE and Briggs. PARE has spent \$8,800 to date on geotechnical testing of foundations and soil. PARE was on site today. Briggs will be performing testing on the Force Main.
5. RFWCP reported that Indoor Air Quality tests were performed on the Central Elementary School and existing High School that can be used as a baseline if issues arise during construction of the new school. Susan Cote reported that she met with the Board of Health Agent, Bob Philbrick who did not seem to have any major issues with the results. It was noted that tests were performed while the windows were closed. The School Committee should look into the existing ventilation system at the Central School.

#### Local Approvals

6. RFWCP reported that an informal meeting with John Haines and John Cowan took place to discuss possible alternatives to solve the safety issue addressed by the Planning Board. RFWCP distributed sketches developed as a result of the discussion. The two alternatives that were discussed included:
  - a. Option 1: Right turn only for drop off during peak hours
  - b. Option 2: Add a flashing light at intersection

The first option would include a police detail (Resource Officer, Mark Harvey) at the intersection directing traffic during peak hours. The Committee discussed the possible outcomes of the right-turn only and agreed that having a police officer at the intersection would be enough to solve the safety issue without having to make a right-turn only or add a flashing light. An informal meeting with John Haines, John Cowan, Susan Cote, and the Chairman of the Planning Board will be set up this week.

#### Legal

7. The Town has requested that the site contractor provide certified payrolls for the truck drivers who deliver materials to the job site. The site contractor responded stating they do not provide the certified payrolls for persons who deliver materials to the site because they are not immediately incorporated into the project and are therefore not subject to the prevailing wage law. RFWCP reported that this issue is currently being discussed with the Town Administrator and Town Accountant. A meeting with Town Counsel, Kevin Feeley will take place this week to discuss the matter.
8. RFWCP reported that attorney Garrity has resigned as project legal counsel to avoid any potential conflicts of interest due to the fact that he has previously represented Fontaine for a number of years. RFWCP contacted additional legal firms and recommend that the Committee approve Paul W. Losordo as new project legal counsel based on prior experience and the low fee of \$200/hr. RFWCP distributed Paul Losordo's resume to the Committee. Paul Losordo has come recommended to Simon Tempest. RFWCP will check references and report back to the Committee. The Committee voted to approve Paul Losordo as legal counsel to represent the project, pending confirmation from reference checks.
  - a. Motion - Susan Cote
  - b. Second – George McCabe
  - c. Vote – Unanimous

#### Project Budget

9. RFWCP reported that the draft Project Funding Agreement – Bid Amendment has been received from the MSBA for review. An update on the Project Budget will be discussed at the next meeting.

10. The October 2011 Monthly Invoice Package was reviewed at the finance meeting this morning with George Samia, Phyllis Tirrell, Marilyn Thompson, Susan Cote, and Trish Lugo.
11. Committee voted to approve RFWCP Invoice #101017-14 in the amount of \$42,880.00 for Project Management services during the month of October 2011.
  - a. Motion – George McCabe
  - b. Second – Paul Vieira
  - c. Vote – Unanimous
12. The Committee voted to approve Ai3 Invoice #0013B-1003 in the amount of \$20,863.27 for Basic Services during the month of October 2011.
  - a. Motion – George McCabe
  - b. Second – Paul Vieira
  - c. Vote - Unanimous
13. The Committee voted to approve Ai3 Invoice #0014E-1003 in the amount of \$31,906.80 for Authorized Supplemental Services during the month of October 2011.
  - a. Motion – Cheryl Pooler
  - b. Second – Beth Hayes
  - c. Vote – Unanimous
14. The Committee voted to approve Fontaine Bros' Application for Payment #2 in the amount of \$885,789.97 for Work performed during the month of October 2011.
  - a. Motion – Theresa McNulty
  - b. Second – Cheryl Pooler
  - c. Vote – Unanimous

#### New Business

15. The Committee discussed applications received from four interested candidates. One candidate, Greg Gurney attended the meeting. Greg Gurney has an engineering background and has been the Facilities Manager at Bryant University for the past 10 years. He has been involved in the new school project and has attended previous HSBC meetings. The Committee agreed that Mr. Gurney's experience in facilities management and building operations will be beneficial to the HSBC and to the new school project going forward. The Committee voted to make a recommendation to the School Committee to add Greg Gurney as an additional member of the High School Building Committee.
  - a. Motion – George McCabe
  - b. Second – Cheryl Pooler
  - c. Vote – Unanimous
16. The Committee discussed adding one more member with a strong construction background. The Committee felt that all members should be present before a decision is made. Susan Cote will call the three candidates and invite them to the next HSBC meeting, December 12<sup>th</sup>, if they are still interested.
17. The meeting was adjourned at 8:40PM.
  - a. Motion – Susan Cote
  - b. Second – Paul Vieira

c. Vote – Unanimous

**Future Meetings/Events:**

<b>Date</b>	<b>Time</b>	<b>Group</b>	<b>Location</b>
22 Nov 11	1:00 PM	Construction Progress Meeting	RFWCP Site Trailer
6 Dec 11	1:00 PM	Construction Progress Meeting	RFWCP Site Trailer
12 Dec 11	10:00 AM	Finance Meeting	Superintendent's Office
12 Dec 11	7:00 PM	EBHS Building Committee	EBHS Library
20 Dec 11	1:00 PM	Construction Progress Meeting	RFWCP Site Trailer
6 Jan 11	1:00 PM	Construction Progress Meeting	RFWCP Site Trailer
9 Jan 11	10:00 AM	Finance Meeting	Superintendent's Office
9 Jan 11	7:00 PM	EBHS Building Committee	EBHS Library
17 Jan 11	1:00 PM	Construction Progress Meeting	RFWCP Site Trailer
31 Jan 11	1:00 PM	Construction Progress Meeting	RFWCP Site Trailer

*These notes will become part of the project record as written, unless corrections or additions are received in writing within 6 days of distribution.*