

East Bridgewater High School Building Committee



Meeting No. 20

Date & Time: 7:00 pm Monday 28 February 2011
Location: East Bridgewater High School Library

Attended (✓) Name, Affiliation

East Bridgewater High School Building Committee

✓ David Floeck, Co-Chair	Elizabeth Hayes
✓ Ryon Pratt, Co-Chair	✓ George McCabe
✓ Patricia Coppola-Lugo	✓ Theresa McNulty
✓ Susan T. Cote	Cheryl Pooler
Domenic DeAngelo	✓ Paul Vieira
✓ John Haines	George Samia
✓ Thomas Hamilton	

RFWalsh Collaborative Partners:

✓ Joe Naughton
Paul Kalous
✓ Simon Tempest
✓ Allyson Toner
Inger Hamre-Foley

Ai3:

✓ Scott Dunlap
Jim Jordan
Troy Randall

1. The meeting was called to order by co-chair Ryon Pratt at 7:06PM.
2. Ryon Pratt indicated that meeting agendas will now be prepared by RFWCP. Any issues that need to be put on the agenda should be sent to Chief Pratt who will then forward to RFWCP.

Meeting Minutes Approval

3. The committee voted to approve the minutes from Meeting #19 on February 14th, 2011.
 - a. Motion – John Haines
 - b. Second – George McCabe
 - c. Abstentions – Thomas Hamilton

Contract Authorizations

4. The committee voted to authorize R F Walsh Collaborative Partners' Contract Amendment for Project Management Services through the Completion Phase in the amount of \$1,997,000.00 dated February 28, 2011.
 - a. Motion – Theresa McNulty
 - b. George McCabe
 - c. Vote - Unanimous
5. The committee voted to authorize Ai3's Contract to proceed to the next phases of the project in accordance with their contract dated August 31, 2010 in the amount of \$3,195,277.40.

- a. Motion – George McCabe
 - b. Second – Thomas Hamilton
 - c. Vote – Unanimous

6. The committee voted to authorize Ai3's Contract Amendment #1 for increased project scope of an additional 21,984 square feet in the amount of \$253,252.94.
 - a. Motion – George McCabe
 - b. Second – Thomas Hamilton
 - c. Vote – Unanimous

7. The committee voted to authorize Ai3's Contract Amendment #2 for extra services to perform testing and analysis of existing sewers on the high school site in the amount of \$18,216.00.
 - a. Motion – Thomas Hamilton
 - b. Second – George McCabe
 - c. Vote – Unanimous

8. The committee voted to authorize Ai3's Contract Amendment #3 for extra services to perform geotechnical testing, analysis, and design for a force main from the high school Waste Water Treatment Plant to the leaching field at the middle school site in the amount of \$48,345.00.
 - a. Motion – George McCabe
 - b. Second – Thomas Hamilton
 - c. Vote – Unanimous

9. The committee voted to authorize Ai3's Contract Amendment #4 for extra services to complete a Phase 1 Environmental Site Assessment, which is a prerequisite for LEED Certification, in the amount of \$5,170.
 - a. Motion – Thomas Hamilton
 - b. Second – George McCabe
 - c. Vote – Unanimous

Project Schedule

10. RFWCP distributed the project schedule and discussed upcoming town approvals. The Zoning Board of Appeals application will be submitted March 2, 2011. The Planning Board and Conservation Commission applications will be submitted the last week of April/first week of May. Members of the HSBC should attend these town approval meetings/public hearings. The ZBA meeting is scheduled for April 6, 2011. RFWCP and Ai3 indicated that Construction Documents are one month ahead of schedule in order to bring the contractor on site and begin construction before winter.

New Business

11. HSBC Stationary was discussed. The mailbox for the HSBC will be located at 11 Plymouth Street. Scott Dunlap will review the current stationary design and email revisions to Susan Cote.
12. Ai3 will check with PARE regarding additional groundwater modeling and pre-loading concerns addressed by the building inspector.
13. Working Group Meetings were discussed. Scott Dunlap indicated that most of the building layout details have been resolved with the exception of the TV studio, shop, and SPED. Susan Cote will contact Steve Brown to attend the Cable TV meeting and will schedule meetings to address shop and SPED areas. The wastewater

treatment building is currently 45 X 45 and the storage room is 25 X 45. Ai3 is proposing to locate 2-3 concrete slab storage units behind the stadium as an inexpensive way to create additional storage space. Paul Vieira will find out how much storage space is currently being used at the high school. Ryon Pratt asked Ai3 to provide storage options to the committee. Ryon Pratt asked to be involved in discussion regarding the mechanical/electrical plans for the kitchen.

14. Scott Dunlap presented the draft Phasing Plans. The committee discussed the fields and how long they will be offline during construction of the new school. The decision will need to be made if the committee is willing to take all fields offline at the beginning of construction in order to gain use of the new multi-use field or if one field should be kept online at all times. George McCabe is concerned about the impact on the students at the beginning of the project. The athletic field sub-committee will report to the HSBC in one month to discuss. The goal is to maintain the learning environment but not delay the project.
15. Ryon Pratt asked RFWCP to develop a running list of issues that come up throughout the project to ensure those issues are addressed and resolved in a timely manner so as not to delay the project.
16. RFWCP and Ai3 recommended the committee hire Garrity and Knisley as Legal Counsel for the new school project. The committee voted to hire Garrity and Knisley.
 - a. Motion – George McCabe
 - b. Second – Thomas Hamilton
 - c. Vote - Unanimous
17. RFWCP distributed the draft Communication Plan for the committee to review. Any comments or revisions should be emailed to Ryon Pratt who will then forward to RFWCP before the next meeting on March 14th, 2011. RFWCP reviewed the change order process with the committee.
18. Ryon Pratt indicated that the "Hire Local" language will be posted on the HSBC website after it is reviewed by the legal counsel.
19. The committee discussed corridor names. A sub-committee should be developed to include members of the School Committee and a member from a historical group to give input. Susan Cote indicated she believes the final decision for corridor names should be the responsibility of the School Committee. Scott Dunlap indicated that the decision to include permanent interior signage designed to blend with the architecture should be made now because it needs to be included in the construction documents. The actual names that will appear on the signs do not have to be resolved until construction begins.

Invoice Approval

20. The committee voted to approve RFWCP Invoice No. 101017-04 in the amount of \$22,922.50 for Owner's Project Manager Services for the month of December 2010.
 - a. Motion – Theresa McNulty
 - b. Second – Thomas Hamilton
 - c. Vote – Unanimous
21. The committee voted to approve RFWCP Invoice No. 101017-05 in the amount of \$32,735.00 for Owner's Project Manager Services for the month of January 2011.
 - a. Motion – Theresa McNulty
 - b. Second – Thomas Hamilton
 - c. Vote – Unanimous

22. The committee voted to approve Ai3 Invoice No. 0005E-1003.00 in the amount of \$23,506.93 for Extra Services for period ending January 31, 2011.

- a. Motion – Thomas Hamilton
- b. Second – Theresa McNulty
- c. Vote - Unanimous

23. The meeting was adjourned at 9:50PM.

- a. Motion – Theresa McNulty
- b. Second – George McCabe
- c. Vote – Unanimous

Future Meetings/Events:

Date	Time	Group	Location
9 Mar 11	8:30 AM	Cable TV	Superintendent's Office
14 Mar 11	7:00 PM	EBHSBC	EBHS Library
28 Mar 11	7:00 PM	EBHSBC	EBHS Library
6 Apr 11	7:00 PM	ZBA	Town Hall
11 Apr 11	7:00 PM	EBHSBC	EBHS Library

These notes will become part of the project record as written, unless corrections or additions are received in writing within 6 days of distribution.