

East Bridgewater High School Building Committee



Meeting No. 26

Date & Time: 7:00 pm Monday 9 May 2011
Location: East Bridgewater High School Library

Attended (✓) Name, Affiliation

East Bridgewater High School Building Committee

- | | |
|-----------------------------|-------------------|
| ✓ David Floeck, Chair | ✓ Thomas Hamilton |
| ✓ Susan T. Cote, Vice-Chair | ✓ Elizabeth Hayes |
| ✓ Patricia Coppola-Lugo | George McCabe |
| ✓ Domenic DeAngelo | ✓ Theresa McNulty |
| John Haines | Cheryl Pooler |
| | ✓ Paul Vieira |

RFWalsh Collaborative Partners:

- Joe Naughton
Paul Kalous
✓ Simon Tempest
✓ Allyson Toner
Inger Hamre-Foley

Ai3:

- ✓ Scott Dunlap
Jim Jordan
Troy Randall
-

1. The meeting was called to order by co-chair David Floeck at 7:08PM.

Meeting Minutes

2. The committee voted to approve Meeting Minutes #25, dated April 25, 2011.
 - a. Motion – Thomas Hamilton
 - b. Second – Susan Cote
 - c. Vote – Unanimous

Project Budget

3. RFWCP reported that the fully executed Project Funding Agreement was received today and given to Susan Cote. This agreement was the final documentation requested by bond counsel. Once bond counsel has reviewed and approved all documentation, they will issue bonding to fund the new school project.
4. The committee voted to approve Ai3 Amendment #5 in the amount of \$8,250. Amendment #5 is for PARE to perform additional groundwater test pits as well as additional testing to the reserve field at the Middle School site for information requested by DEP.
 - a. Motion – Theresa McNulty
 - b. Second – Thomas Hamilton
 - c. Abstentions – Domenic DeAngelo

A Better Community

5. ABC is donating \$1,245.09 to be directed towards an ornamental etching with the Viking logo in the floor of the main lobby of the new East Bridgewater Jr/Sr High School. As a way to show appreciation for ABC's efforts

towards the new school, the logo design will incorporate ABC representation. A mock-up has already been designed by Ai3. The School Committee will vote to accept the donation at the next meeting.

Parcel of Land

6. HSBC reported that Lydia Graham has contacted the town in regards to the possibility of selling a parcel of land adjacent to the new school. The land is approximately 8.75 acres but is likely to be mostly wetlands. Ai3 will have PARE review the property for its value before a decision is made. If the majority of the property is found to be all wetlands, the owner may benefit more from donating the land because it could be used as a tax write-off. Cheryl Pooler will discuss details about this property at the next meeting.

Contractor Prequalification

7. Simon Tempest reported that the prequalification committee met last Monday to discuss the General Contractor SOQ's. Discussion is on-going and the prequal committee is still evaluating the 5 GC submissions. The prequal committee will report back to the entire committee at a later date.

Project Updates

8. Simon Tempest reported that he met with Greg Brasso from Riverside Gardens, who had expressed interest in donating Rose of Sharon plants for the new school site. Mr. Brasso has already begun growing the plants he would like to donate at a local golf course. Simon will coordinate with Ai3 and GLA to have these plants incorporated into the landscape design.
9. Athletic fields scheduling for the Fall has been, for the most part, resolved. The Church Street field will be utilized for Fall sports. This field is in constant use during the summer and will need to be properly maintained in order to have it ready when the season begins. Previous discussions have taken place to restore the well on the site for irrigation of the fields. Currently, there is no contract in place for the design of irrigation on the new high school site or testing for irrigation wells on the new high school site. PARE is preparing a proposal for these services, and if the Committee elects to accept this proposal the Committee may want to enter into a separate contract with the same well drilling consultant that PARE proposes for the new high school site to make repairs and/or modifications to the irrigation well at the Church Street site. Ai3 hopes to have the PARE proposal approved by the end of May such that services on the new high school can begin. This would also be a good time for the Committee to approach the proposed well drilling contractor for possible work at Church Street. Previous discussions have continued regarding tree removal to provide a space for freshman football practice. DPW will not be responsible to perform this work therefore, a contract will be needed. The Committee should acquire quotes from local contractors for removal of these trees. The cost for both tree removal and restoration of the well at Church Street could potentially come from of the project funds but will not be reimbursed by the MSBA. The Committee will need to determine if project funds will be utilized for these costs. Further discussion with the site plan sub-committee is needed on these issues.
10. Beth Hayes reported that the website has been updated. Monthly updates will be written by Beth Hayes with assistance from Susan Cote and David Floeck and made available on the website. All approved meeting minutes have been added and the Communication Plan will be added shortly. The new school name has been updated to read "Town of East Bridgewater New Junior/Senior High School". Announcements will be made to the School Committee and at the Board of Selectmen's meeting to inform the public of the recent updates to the site. The website will be updated frequently so viewers can track project progress. The Committee will formally remain the "High School Building Committee" but will informally be referred to at the "School Building Committee".

Project & Meeting Schedule

11. The Committee will begin to meet once monthly unless issues arise that require additional meetings. RFWCP suggested meeting the third week of every month to accommodate invoices approvals. The following schedule was determined:

- a. Monday, June 13, 2011 @ 7:00PM
- b. Monday, July 11, 2011 @ 7:00PM
- c. Monday, August 15, 2011 @ 7:00PM

Barbara Polese will post these meeting dates at the Town Hall.

Other Business

- 12. Susan Cote reported that she met with the Board of Health regarding the Committee's decision that additional HSBC members are not needed at this time. The BOH indicated they would like to be directly involved in the project and Susan Cote explained that the BOH will play an important role throughout this project, but it may be more beneficial to only have direct involvement when necessary. In the future the Committee, RFWCP, and Ai3 should contact the BOH if at any time they should be involved. Scott Dunlap indicated that the BOH will be directly involved during construction and can attend weekly construction meetings on-site where current issues will be addressed at the beginning of every meeting.
- 13. Barbara Polese will send a formal letter on the school department letter head responding to all HSBC member requests and interested local contractors. Local contractor interested forms can be found on the website and should be faxed to RFWCP. Inquiries sent to the school should be forwarded to RFWCP.
- 14. Ai3 delivered a set of building plans, to reflect all discussions to date, to the school department for review. The school department should review these documents to confirm that they accurately reflect previous discussions. RFWCP and Ai3 will meet with the School Department to review these documents. Changes to the documents after this meeting will be costly and difficult therefore any issues with the documents should be addressed at this meeting.
- 15. Barbara Polese will email the updated committee member contact list to the entire committee.
- 16. The meeting was adjourned at 8:00PM.
 - a. Motion – Domenic DeAngelo
 - b. Second – Theresa McNulty
 - c. Vote – Unanimous

Future Meetings/Events:

Date	Time	Group	Location
16 May 11	10:00 AM	Finance Meeting	Superintendent's Office
16 May 11	2:00 PM	Prequalification Committee	Superintendent's Office
18 May 11	5:00 PM	Site walk to salvage items	Superintendent's Office
20 May 11	8:30 AM	50% Documents Review - Building	Superintendent's Office
23 May 11	10:00 AM	Finance Meeting	Superintendent's Office
23 May 11	7:00 PM	EBHS Building Committee	EBHS Library
24 May 11	7:15 PM	Conservation Commission Hearing	Town Hall
25 May 11	8:30 AM	50% Document Review – Site	Superintendent's Office
31 May 11	2:00 PM	Prequalification Committee	Superintendent's Office
13 Jun 11	10:00 AM	Finance Meeting	Superintendent's Office
13 Jun 11	2:00 PM	Prequalification Committee	Superintendent's Office

13 Jun 11	7:00 PM	EBHS Building Committee	EBHS Library
27 Jun 11	2:00 PM	Prequalification Committee	Superintendent's Office
11 Jul 11	10:00 AM	Finance Meeting	Superintendent's Office
11 Jul 11	7:00 PM	EBHS Building Committee	EBHS Library
14 Jul 11		<i>Issue Final List of Pre-qualified Contractors</i>	
10 Aug 11		<i>Receive Filed Sub-Bids</i>	
24 Aug 11		<i>Receive General Contractor Bids</i>	
15 Aug 11	10:00 AM	Finance Meeting	Superintendent's Office
15 Aug 11	7:00 PM	EBHS Building Committee	EBHS Library

These notes will become part of the project record as written, unless corrections or additions are received in writing within 6 days of distribution.