

East Bridgewater High School Building Committee



Meeting No. 27

Date & Time: 7:00 pm Monday 23 May 2011
Location: East Bridgewater High School Library

Attended (✓) Name, Affiliation

East Bridgewater High School Building Committee

- | | |
|-----------------------------|-------------------|
| ✓ David Floeck, Chair | ✓ Elizabeth Hayes |
| ✓ Susan T. Cote, Vice-Chair | George McCabe |
| ✓ Patricia Coppola-Lugo | ✓ Theresa McNulty |
| Domenic DeAngelo | ✓ Cheryl Pooler |
| ✓ John Haines | ✓ Paul Vieira |

RFWalsh Collaborative Partners:

- Joe Naughton
Paul Kalous
✓ Simon Tempest
✓ Allyson Toner
Inger Hamre-Foley

Ai3:

- ✓ Scott Dunlap
Jim Jordan
Troy Randall

PARE Corporation:

- ✓ Cari Powers
-

1. The meeting was called to order by co-chair David Floeck at 7:06PM.

Meeting Minutes

2. The committee voted to approve Meeting Minutes #26, dated May 9, 2011.
 - a. Motion – Beth Hayes
 - b. Second – Paul Vieira
 - c. Vote – Unanimous

Geotechnical Peer Review

3. RFWCP reported that the MSBA is asking for a peer review on the geotechnical analysis and foundation design for this project. The MSBA is requesting this information as a way to confirm that the design of the foundations is the correct solution for the particular soil conditions on the site. The Committee discussed the benefit of this review and agreed that having a second opinion would be beneficial. RFWCP solicited three proposals for this work and presented them to the committee. The proposals received were from Haley & Aldrich, McPhall Associates and Weidlinger Associates. After review of the proposals, RFWCP recommended Weidlinger Associates as the consultant to perform this peer review based on their experience and insurance coverage.

The Committee voted to select Weidlinger Associates to perform the requested Geotechnical Peer Review provided that a minimum of \$1 million professional liability insurance is included in the fee of \$7,000. (Simon Tempest will confirm the insurance coverage with Weidlinger and report back to the Committee)

- a. Motion - Susan Cote

- b. Second – Cheryl Pooler
 - c. Vote – Unanimous
4. The Committee discussed if the peer review determines that the original foundation design was not the best solution. Ai3 does not anticipate these results and previous discussions with the MSBA have indicated they agree with the initial geotechnical analysis and foundation design but would feel more comfortable with a second opinion considering the unique soil conditions and presence of compressible clay on the site.

Field Observation/Well Drilling/Irrigation

5. Pare Corporation discussed their proposal for the evaluation of the existing irrigation well, exploration of proposed wells to be used for irrigation for the new building, and design of the irrigation system. This proposal consists of three components including \$4,700 for irrigation field observations and coordination, \$8,910 for on-site drilling and testing, and \$19,800 for irrigation design and construction administration. Pare has solicited proposal from drilling companies to perform the drilling and testing of wells. The \$8,910 for on-site drilling and testing is assuming that enough water is found at the proposed drilling depth. Additional costs will be incurred for drilling at deeper depths or in additional locations if necessary. The Committee discussed this proposal. John Haines asked if sufficient water is found at the proposed location, could this become the well for the new school. He suggested leaving the well casing, that will be installed for testing, in place rather than remove and reinstall it later. Ai3 indicated that well drilling companies suggest removing the casing because it is on a construction site with a significant amount of activity which could cause damage. Also, the general contractor will own the permanent well and it is difficult to get a company to agree to take ownership of something they did not install. Pare will follow up with the drilling consultant to confirm. If the committee decides to approve this proposal, well exploration and drilling tests will occur at this time but irrigation design will not begin until results from field observations and drilling tests are complete. This proposal does not include the permanent well. RFWCP recommended moving forward with the proposed work. The Committee agreed to proceed with the professional services related to well exploration, on-site drilling and irrigation design and will continue to discuss this proposal in the future. Significant changes in the scope of this proposal, particularly drilling depths, will be brought to the committee before any action is made.

Parcel of Land

6. Pare has investigated the parcel of land for sale adjacent to the new school site and determined that it is not buildable land and is almost entirely unusable wetland. PARE does not recommend purchase of this land.

Project Updates

7. RFWCP reported that Contractor Prequalification is moving along. The Prequalification Committee will meet on May 31st to evaluate sub-contractors. Once all of the contractors have been evaluated, the Prequalification Committee will report to the full committee.
8. RFWCP reported that the group met to walk the site to determine items that should be salvaged before construction begins. A list was developed for items that will be removed and/or disposed by the contractor and a list of items that will be removed and/or disposed of by the Town. A site-plan meeting will be held on Wednesday, May 25 at 8:30AM and discussion on this topic will continue. Susan Cote will email the list to the entire committee.
9. RFWCP reported that the project is on schedule.

Accounts Payable

10. The Committee voted to approve Ai3 Invoice #0007B-1003 in the amount of \$115,755.50 for Basic Services in the month of April 2011.

- a. Motion – Beth Hayes
 - b. Second – Paul Vieira
 - c. Vote – Unanimous
11. The Committee voted to approve Ai3 Invoice #0008E-1003 in the amount of \$92,757.08 for Extra Services in the month of April 2011.
- a. Motion – Beth Hayes
 - b. Second – Trish Lugo
 - c. Vote – Unanimous
12. The Committee voted to approve RFWCP invoice #101017-08 in the amount of \$32,682.50 for Owner’s Project Management services in the month of April 2011.
- a. Motion – Beth Hayes
 - b. Second – Trish Lugo
 - c. Vote – Unanimous
13. The Committee voted to approve *The Enterprise* Advertising Display Invoice in the amount of \$423.30 for the fee to advertise the RFQ for contractor prequalification.
- a. Motion – Beth Hayes
 - b. Second – Susan Cote
 - c. Vote – Unanimous
14. The Committee voted to approve the Culp Design invoice in the amount of \$300 for recent website updates.
- a. Motion – Beth Hayes
 - b. Second – Cheryl Pooler
 - c. Vote – Unanimous
15. The Committee will approve the invoice to advertise the Conservation Commission hearing at the next meeting on June 13th. The Conservation Commission has hired John Delano to review the submitted plans at an additional cost of \$4,575. The Committee voted to approve the cost for these services.
- a. Motion – Beth Hayes
 - b. Second – Susan Cote
 - c. Vote – unanimous

RFWCP will send a formal letter recommending payment along with the associated MSBA Propay code upon receipt of these two ConCom related invoices. The Conservation Commission hearing is tomorrow night, Tuesday, May 24 at 7:15PM at the Town Hall. RFWCP, Ai3, and Pare will all be in attendance. Members of the Committee should attend if available.

Project & Meeting Schedule

16. The next HSBC meeting will be held on June 13th at 7:00PM.

Proprietary Items

17. Ai3 distributed the Office of the Inspector General Proprietary Specifications in Public Construction Projects and reviewed the specifications with the Committee. Proprietary items must be investigated and a written

explanation of why these items should be proprietary is required. Ai3 has joined the School Department and various other Town departments in completing investigation and review of potential proprietary items. Although it is agreed that proprietary items should be avoided when possible, the research and investigation has revealed that it is in the best interest of the Town to name a few specific items as proprietary. These include the equipment associated with the wastewater treatment plant, SMART Technology, and HP ProCurve switches. A summary was distributed which included the specific reasons why proprietary specifications on these items will be in the best interest of the Town. The Committee elected to review all of the information provided and will plan to have final discussions and a vote at their next meeting.

Other Business

18. Susan Cote will meet with EBCTV and give public service announcements from the HSBC once per month. These announcements will take place to update the community of the progress during this project. The Committee should think about what should be included in these announcements.
19. Thomas Hamilton has resigned from the Committee. The Committee appreciates his involvement in the Committee and the hard work he has put in to get to the project to this point.
20. The meeting was adjourned at 8:15PM.
 - a. Motion – Beth Hayes
 - b. Second – Theresa McNulty
 - c. Vote – Unanimous

Future Meetings/Events:

| Date | Time | Group | Location |
|-------------|-------------|--|--|
| 24 May 11 | 7:15 PM | Conservation Commission Hearing | Town Hall |
| 25 May 11 | 8:30 AM | 50% Document Review Meeting– Site | Superintendent's Office |
| 31 May 11 | 2:00 PM | Prequalification Committee | Superintendent's Office |
| 6 Jun 11 | 10:00 AM | Finance Meeting | Superintendent's Office |
| 13 Jun 11 | 10:00 AM | Finance Meeting | Superintendent's Office |
| 13 Jun 11 | 2:00 PM | Prequalification Committee | Superintendent's Office |
| 13 Jun 11 | 7:00 PM | EBHS Building Committee | EBHS Library |
| 20 Jun 11 | 2:00 PM | Prequalification Committee | Superintendent's Office |
| 21 Jun 11 | 2:00 PM | Prequalification Committee – Final Vote | Superintendent's Office |
| 21 Jun 11 | | <i>Issue Final List of Pre-qualified Contractors</i> | |
| 11 Jul 11 | 10:00 AM | Finance Meeting | Superintendent's Office |
| 11 Jul 11 | 7:00 PM | EBHS Building Committee | Town Hall – 2 nd FL Conf Rm |
| 12 Jul 11 | 2:00PM | <i>Contractor Pre-Bid Conference</i> | <i>EBHS Cafeteria</i> |
| 19 Jul 11 | 2:00 PM | <i>Receive Filed Sub-Bids</i> | <i>Superintendent's Office</i> |
| 25 Jul 11 | 10:00 AM | Finance Meeting | Superintendent's Office |
| 25 Jul 11 | 7:00 PM | EBHS Building Committee | Town Hall – 2 nd FL Conf Rm |
| 8 Aug 11 | 10:00 AM | Finance Meeting | Superintendent's Office |
| 8 Aug 11 | 7:00 PM | EBHS Building Committee | Town Hall – 2 nd FL Conf Rm |
| 2 Aug 11 | 2:00 PM | <i>Receive General Contractor Bids</i> | <i>Superintendent's Office</i> |
| 15 Aug 11 | 10:00 AM | Finance Meeting | Superintendent's Office |
| 15 Aug 11 | 7:00 PM | EBHS Building Committee | Town Hall – 2 nd FL Conf Rm |

*Note: HBSC meetings will be held in the 2nd floor Conference Room during the Summer.

These notes will become part of the project record as written, unless corrections or additions are received in writing within 6 days of distribution.